

Gakushuin University
Foreign Language Teaching and Research Centre
Call for applications for part-time English teachers (April 2020)

We are inviting applications from motivated English teachers who are either:

- 1) Native or near-native English-speakers, or
- 2) Native Japanese-speakers

Teaching Positions:

90-minute English communication and English reading classes for undergraduates (for the Faculties of Law, Economics, Letters, and Science), held once per week for 2x15-week semesters (courses are year-long from April to January).

Days and times of classes are negotiable, and pay depends on qualifications and experience. Positions are offered on a yearly basis, and are renewable by mutual agreement.

Qualifications:

Applicants must:

1. understand our educational policy and be willing to teach with enthusiasm and responsibility
2. be native speakers of English, or have near-native proficiency with experience living in an English-speaking country OR be native speakers of Japanese with near-native proficiency in English and experience of living in an English-speaking country
3. hold a Master's degree or higher, in TESOL or a related field
4. have at least 2 years of teaching experience at university level in Japan
5. have published academic articles

Interested applicants should send **by mail to the address below** their complete resume, including educational background, work experience and list of publications, along with a one-page description in English of their approach to teaching.

Applicants should indicate their availability to teach (days and times) in their cover letter. Please write "**Part-Time (English) 2020**" in red ink on the envelope.

Application deadline: September 13, 2019
(Applications must arrive by this date.)

We regret that we are unable to respond to inquiries by telephone.

Foreign Language Teaching & Research Centre
Gakushuin University
Mejiro 1-5-1

Toshima-ku
Tokyo 171-8588

Interview for selected candidates will be held starting from mid-September.
(Please note that we are not able to reimburse any travel expenses incurred.)